




air pollution control district
SANTA BARBARA COUNTY

Agenda Item: E-7
Agenda Date: January 16, 2025
Agenda Placement: Admin.
Estimated Time: N/A
Continued Item: No

Board Agenda Item

TO: Air Pollution Control District Board

FROM: Aeron Arlin Genet, Air Pollution Control Officer 

CONTACT: Lorena Saldana, Executive Assistant/Board Clerk, (805) 979-8282

SUBJECT: Report of Air Pollution Control Officer Signed Contracts in 2024

RECOMMENDATION:

Receive and file a report of certain specified legal contracts, not exceeding \$3,500 each, entered into or amended by the Air Pollution Control Officer during the calendar year 2024.

DISCUSSION:

On January 17, 2019, your Board adopted a resolution granting authority to the Air Pollution Control Officer (APCO) to amend, enter into, and renew legal contracts for equipment, materials, supplies, and services (but not construction) including, but not limited to, the following list of activities:

- Meeting room rental and logistics;
- District staff training;
- Recruitment testing materials;
- Temporary employment agencies; and
- Equipment maintenance.

The total dollar amount of all specified legal contracts entered into by the APCO is within the budget authorized by your Board during the budget adoption process. On an annual basis, the APCO shall provide a report to your Board on the contracts entered into under this delegated authority.

Below is a summary of these contracts:

- Sideways Inn – January 10, 2024: meeting room reservation for the Community Advisory Council.
- Sideways Inn – February 15, 2024: meeting room reservation for the Community Advisory Council.
- Sideways Inn – July 8, 2024: meeting room reservation for the Community Advisory Council.
- Santa Barbara City College – September 11, 2024: meeting room reservation for Management Team offsite strategy session.

FISCAL IMPACT:

There is no fiscal impact for this action. The District's contribution towards these expenses were included in the FY 2023-24 and FY 2024-25 budgets that were adopted by your Board on June 15, 2023 and June 20, 2024 respectively.