

**RULE 502. FILING PETITIONS**

(Adopted 10/18/1971, readopted 10/23/1978, revised 5/7/1991, 5/16/2024)

Requests for hearing shall be initiated by the filing of a complete petition with the Clerk of the Hearing Board, and the payment of the filing fee provided for in Rule 210. Service of a copy of the petition shall be made to the Control Officer and to the holder of the permit or variance, if any involved. Service may be made in person or by mail and may be proved by written acknowledgement of the person served or by the affidavit of the person making the service.