

MEMORANDUM

To: District Community Advisory Council

Contact: Sara Hunt (961-8853)

Subject: Brown Act, Financial Interest and Meeting Procedures

Meeting: October 14, 2015

William M. Dillon, Senior Deputy County Counsel at Santa Barbara County, will give a presentation of overview on CAC and related Brown Act and Conflict of Interest procedures and requirements.

This presentation will help CAC members to better understand the process of public meetings, as well as the importance of, and how to, report financial interest in agenda items that may result in financial gain or loss.

Attached as a reference is the Charter and Bi-Laws of the CAC.